



**SINGAPORE CERTIFIED ENERGY MANAGER (SCEM)  
PROFESSIONAL LEVEL**

**APPLICATION FORM**

**MODULES**

<b>Core Modules (Compulsory)</b>	<b>Module Dates</b>	<b>Timing</b>
■ Air-Conditioning and Mechanical Ventilation Systems (ACMV)	3, 4, 5 May'17	9am – 6pm
■ Energy Management and Economics (EME)	12, 13, 14 Jul'17	9am – 6pm
■ Motor Driven Systems (MDS)	1, 2, 3 Aug'17	9am – 6pm
■ Energy Measurement & Appraisal (EMA)	14, 15, 16 Jun'17	9am – 6pm
<b>Please choose any 2 electives</b>		
■ Lighting Systems and Building Envelope	To be advised	9am – 6pm
■ Steam and Compressed Air Systems	15, 16, 17 Feb'17	9am – 6pm
■ Combined Heat and Power Systems	5, 6, 7 Sept'17	9am – 6pm
■ Energy Recovery and Reuse ( <i>*Pre-requisites required</i> )	To be advised	9am – 6pm
■ Integrative Design for Energy Efficiency	To be advised	9am – 6pm
■ The SCEM exams will be centralised, SEAS will inform you accordingly on the exam dates.		
■ <b>* All schedules are subject to changes.</b>		

**PERSONAL PARTICULARS**

Full Name:					
<i>(*Mr/Ms/Mrs/Dr)</i>		<i>(Name as in NRIC)</i>			
NRIC no:		Date of Birth:			
		<i>(dd/mm/yyyy)</i>			
Gender:					
Employment Status:		Others:	_____		
Nationality ( <b>*Please circle</b> )	*Singaporean/Permanent Resident	Others:	_____		
Marital Status ( <b>*Please circle</b> )	*Single / Married				
Address:					
		Postal Code:			
Contact No:	(Hp) _____	(DID) _____	(Home) _____		
Company Email:					
Personal Email:					
Preferred Mailing Address:	<input type="checkbox"/> Home		<input type="checkbox"/> Office		

**CONTACT PERSON PARTICULARS (if different from candidate)**

Contact Person:					
<i>(*Mr/Ms/Mrs/Dr/Prof)</i>	<i>(Full Name)</i>				
Designation:					
Contact No:	(Hp) _____	(DID) _____	(Fax) _____		
Email:					

## EMPLOYMENT RECORDS

### Current Employment

Company Name:   
*(Full Name)*

Address:   
 Postal Code:

Contact No: (Main Line)  (Fax)

Website:

Designation:

Department:

Job Scope:  
*(Detailed Description)*

Employment Year:  Industry Sector:

### Previous Employment

Company Name	Designation	Duration		
		From (mm/yy)	To (mm/yy)	Yrs

## QUALIFICATION RECORDS

### Highest Qualification

Title of Qualification:

Institution:

Country:

Year Obtained:   Full Time  Part Time

### Other Qualifications (Professional & Academic)

Institution Name	Qualification	Duration		
		From (mm/yy)	To (mm/yy)	Yrs

**GREEN MARK MANAGER (GMM) / Energy Efficiency National Partners (EENP)**

+Has Attended GMM:  Yes  No

+If yes, to be exempted for:  Lighting Systems & Building Envelope

+ Employee of EENP:  Yes  No

**GRANT APPLICATION**

+Applying for Grant:  Yes  No

+Sponsor:  Self-Sponsor  Company Sponsor

**REASONS FOR ATTENDING SCEM TRAINING**

## ADMINISTRATIVE INFORMATION

### Registration and Payment:

#### Required documents - Non Grant Holder:

- Copy of Degree in Engineering/related Academic Certificates
- Copy of Employment Pass/Passport or documentary proof of Nationality
- Copy of participant's CV stating in detail about his/her job scope in order to assess if they could meet the 1-year relevant engineering experience requirement in energy management of facilities.
- Crossed cheque of \$6,398.60 (**Full course fees, inclusive of first exam fees for 6 modules**) to make payable to: **'Sustainable Energy Association of Singapore'**

#### Required documents - Grant Holder:

- Copy of company letter by current employer (company sponsored) or self-declaration letter
- Copy of Degree in Engineering
- Copy of participant's CV stating in detail about his/her job scope in order to assess if they could meet the 1 year relevant engineering experience requirement in energy management of facilities.
- Copy of NRIC or documentary proof of Singapore Permanent Resident
- Duly signed Terms and Conditions
- Crossed cheque of \$6,398.60 (**Full course fees, inclusive of first exam fees for 6 modules**) to make payable to: **'Sustainable Energy Association of Singapore'**

Please ensure all supporting documents are enclosed with your application form and send it to:  
**No. 180 Kitchener Road #06-10 City Square Mall Singapore 208539 (Att: Training Department)**

#### Important Information:

- Application form without complete information and signature will not be considered.
- Application will be only processed upon receipt of payments.
- Please ensure that your **degree certification is recognized for SCEM certification.**
- For SCEM certification: Applicants who possess a non-recognised degree are required to possess a minimum of 3 years relevant post-graduate experience; Submit a 2000 word report to SCEM Registry.**
- Candidates under E2I grant are reminded to complete the programme (attend and pass all modules) and attain full certificate within 3 years from the date of first module. **E2I will recall the funding directly from the individual applicant/sponsoring company if candidate failed to do so.**
- SEAS would not be liable for candidates who are unable to complete the programme (attend and pass all modules).
- There will be a cancellation charge of S\$535.00 for any withdrawal after confirmation of registration.

\_\_\_\_\_  
*Name of Participant*

\_\_\_\_\_  
*Signature of Participant*

\_\_\_\_\_  
*Date*

- Kindly endorse below, applicable for Company Sponsored Trainee:**

\_\_\_\_\_  
*Name and Designation of Authorised Personnel*

\_\_\_\_\_  
*Signature of Authorised Personnel*

.....  
*Company Stamp*

### OFFICIAL USE

- |                      |                                       |  |   |                                      |
|----------------------|---------------------------------------|--|---|--------------------------------------|
| Grant application:   | <input type="checkbox"/> Yes          | <input type="checkbox"/> No              |   |                                      |
| Sponsorship:         | <input type="checkbox"/> Self-Sponsor | <input type="checkbox"/> Company-Sponsor |   |                                      |
| Supporting Doc:      | <input type="checkbox"/> NRIC         | <input type="checkbox"/> Certificate     | <input type="checkbox"/> Company Letter | <input type="checkbox"/> Employee CV |
| Course fee received: | <input type="checkbox"/> Yes          | Date:                                    | Payment Mode:                           |                                      |