



SINGAPORE CERTIFIED ENERGY MANAGER (SCEM) PROFESSIONAL LEVEL

APPLICATION FORM

MODULES

Core Modules (Compulsory)

Core Modules (Compulsory)	Module Dates	Timing
■ Air-Conditioning and Mechanical Ventilation Systems (ACMV)	11, 12, 13 Jul'16	9am – 6pm
■ Energy Management and Economics (EME)	19, 20, 21 Apr'16	9am – 6pm
■ Motor Driven Systems (MDS)	21, 22, 23 Jun'16	9am – 6pm
■ Energy Measurement & Appraisal (EMA)	11, 12, 13 May'16	9am – 6pm

Please choose any 2 elective

■ Lighting Systems and Building Envelope	To be advised	9am – 6pm
■ Steam and Compressed Air Systems	26, 27, 28 Apr'16	9am – 6pm
■ Combined Heat and Power Systems	To be advised	9am – 6pm
■ Energy Recovery and Reuse	15, 18, 19 Jul'16	9am – 6pm
■ Integrative Design for Energy Efficiency	3, 4, 5 Aug '16	9am – 6pm

- The SCEM exams will be centralised, SEAS will inform you accordingly on the exam dates.
- *** All schedules are subject to changes.**

PERSONAL PARTICULARS

Full Name:					
(*Mr/Ms/Mrs/Dr)		(Name as in NRIC)			
NRIC no:		Date of Birth:			
			(dd/mm/yyyy)		
Gender:					
Employment Status:		Others:			
Nationality (*Please circle)	*Singaporean/Permanent Resident	Others:			
Marital Status (*Please circle)	*Single / Married				
Address:					
		Postal Code:			
Contact No:	(Hp)	(DID)	(Home)		
Email:					
	(Company Email)				
Preferred Mailing Address:	<input type="checkbox"/> Home	<input type="checkbox"/> Office			

CONTACT PERSON PARTICULARS (if different from candidate)

Contact Person:					
(*Mr/Ms/Mrs/Dr/Prof)	(Full Name)				
Designation:					
Contact No:	(Hp)		(DID)		(Fax)
Email:					

EMPLOYMENT RECORDS
Current Employment

Company Name:
 (Full Name)

Address:
 Postal Code:

Contact No: (Main Line) (Fax)

Website:

Designation:

Department:

Job Scope:
 (Detailed Description)

Employment Year: Industry Sector:

Previous Employment

Company Name	Designation	Duration		
		From (mm/yy)	To (mm/yy)	Yrs

QUALIFICATION RECORDS
Highest Qualification

Title of Qualification:

Institution:

Country:

Year Obtained: Full Time Part Time

Other Qualifications (Professional & Academic)

Institution Name	Qualification	Duration		
		From (mm/yy)	To (mm/yy)	Yrs

GREEN MARK MANAGER (GMM) / Energy Efficiency National Partners (EENP)

+Has Attended GMM: Yes No

+If yes, to be exempted for: Lighting Systems & Building Envelope

+ Employee of EENP: Yes No

GRANT APPLICATION

+Applying for Grant: Yes No

+Sponsor: Self-Sponsor Company Sponsor

REASONS FOR ATTENDING SCEM TRAINING

ADMINISTRATIVE INFORMATION

Registration and Payment:

Required documents - Non Grant Holder:

- Copy of academic certificates
- Copy of NRIC or documentary proof of Singapore Permanent Resident and other status
- Duly signed Terms and Conditions
- Crossed cheque of \$6,398.60 is made payable to: **'Sustainable Energy Association of Singapore'**

Required documents - Grant Holder:

- Copy of company letter by current employer (company sponsored) or self-declaration letter
- Copy of Degree in Engineering
- Copy of participant's CV stating in detail about his/her job scope in order to assess if they could meet the 1 year relevant engineering experience requirement in energy management of facilities.
- Copy of NRIC or documentary proof of Singapore Permanent Resident
- Duly signed Terms and Conditions
- Crossed cheque of \$6,398.60 is made payable to: **'Sustainable Energy Association of Singapore'**

Please ensure all supporting documents are enclosed with your application form and send it to:

Sustainable Energy Association of Singapore

9 Penang Road #08-02 Park Mall Singapore 238459

Important Information:

- Application form without complete information and signature will not be considered.
- Application will be only processed upon receipt of payments.
- Please ensure that your **degree certification is recognized for SCEM certification.**
- For SCEM certification: Applicants who possess a non-recognised degree are required to possess a minimum of 3 years relevant post-graduate experience; Submit a 2000 word report to SCEM Registry.**
- Candidates under E2I grant are reminded to complete the programme (attend and pass all modules) and attain full certificate within 3 years from the date of first module. **E2I will recall the funding directly from the individual applicant/sponsoring company if candidate failed to do so.**
- SEAS would not be liable for candidates who are unable to complete the programme (attend and pass all modules).
- There will be a cancellation charge of S\$535.00 for any withdrawal after confirmation of registration.

Name of Individual

Signature

Date

Company Stamp

OFFICIAL USE

Grant application: Yes No

Sponsorship: Self-Sponsor Company-Sponsor

Supporting Doc: NRIC Certificate Company Letter Employee CV

Course fee received: Yes No Date: _____

Received by: _____ Date: _____