



SINGAPORE CERTIFIED ENERGY MANAGER (SCEM) PROFESSIONAL LEVEL

TERMS AND CONDITIONS

Training Grant Eligibility:

Candidates who sign up for the full SCEM programme at Professional Level are eligible for the Training Grant. In addition, the candidates must:

- be a Singaporean or Singapore Permanent Resident;
- have a relevant degree in engineering or science;
- have at least 1 year of relevant engineering experience after obtaining the relevant degree in engineering or science;
- be under employment;
- meet at least 80% attendance for each module;
- complete post module survey
- pass the modules; and
- have agreed with the terms and conditions and duly signed a copy of it

Company sponsor – to furnish a company’s supporting letter stating date of employment and current designation

Self-sponsor – to furnish a self-declaration letter stating the company’s name, date of employment and current designation

E2i Funding Quantum: 70%

Course Fee and Funding Breakdown.

Module Type	Module	Module fee	Exam fee	Funding Amount	
				Module fee	Exam fee
Core	Energy Management & Economics	\$900	\$80	\$630	\$56
	Energy Measurement & Appraisal	\$1,000	\$80	\$700	\$56
	Air-Conditioning & Mechanical Ventilation System (ACMV)	\$900	\$80	\$630	\$56
	Motor Driven Systems	\$900	\$80	\$630	\$56
Elective	Lighting Systems & Building Envelope	\$900	\$80	\$630	\$56
	Integrative Design for Energy Efficiency	\$900	\$80	\$630	\$56
	Steam & Compressed Air Systems	\$900	\$80	\$630	\$56
	Combined Heat & Power Systems	\$900	\$80	\$630	\$56
	Energy Recovery & Reuse	\$900	\$80	\$630	\$56

** Amount stated before GST. GST is non-claimable.

Course fee: \$6,398.60 (Module fee + Exam fee with 7% GST)

All candidates have to pay the full course fee upfront. Funding amount will only be reimbursed after each round of exam.

Candidate is eligible for funding after he/she passes the module. Reimbursement is done on modular basis.

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Important Information:

- SEAS will assess application/funding eligibility and confirm registration within 2 weeks from date of submission.
- **All candidates are required to go through the 4 core and 2 elective modules with SEAS at the dates scheduled above (not applicable to GMM holders) and attempt exams for all modules attended.**
- Those who have GMM Certification are entitled to be exempted from one of the elective module as well as its examinations. **Please submit a copy of your certification together with your application.**
- Please note that SEAS will conduct all modules signed up and candidates are expected to follow the schedules accordingly.
- Candidate needs to complete the programme (attend and pass all modules) and attain the full certificate within 3 years from the date of first module. **E2i will recall the funding directly from the individual applicant/sponsoring company if candidate failed to do so.**
- SEAS would not be liable for candidates who are unable to complete the programme (attend and pass all modules).
- Candidate must take the examinations conducted by the SCEM Curriculum & Examinations Board for all modules.
- Candidate shall seek the prior approval from SEAS if he wishes to complete the SCEM Programme or complete any module with other training providers. A fee of \$107 will be chargeable for any transfer.
- Candidate is advised to check through IES website: <http://www.ies.org.sg/iesmemqual2.php> to ensure that your degree certificate is recognised for SCEM certification.

Deferment and cancellation of module/course

- A deferment fee of S\$107.00 is chargeable if notice in writing is received by SEAS less than 10 working days before the module commencement date.
- There will be a charge of S\$535.00 for any withdrawal after confirmation of registration.
- Candidate who fails to complete the programme or take the examinations within the grant period is liable to pay back the amount disbursed by E2I for the modules and pay the cancellation fee of S\$535.00.
- In the event that Candidate fails to comply with the terms and conditions, or fails to effect any payment, SEAS shall be entitled to seek damages or legal redress.

DECLARATION

- I hereby declare that the particulars given in the Application Form are true and correct in every respect. I understand that the application will be disqualified if any information given is found to be untrue and the fees paid will be forfeited.
- I accept that SEAS reserves the right to change programme venue, cancel or reschedule the programme if necessary or warranted by circumstances beyond our control.
- I accept that SEAS reserves the right to amend the terms and conditions at its own discretion without prior notice.
- I accept that SEAS reserves the right to accept or reject the application based on the required criterion.
- I have read and understand the Terms and Conditions.

Name of Individual

Signature

Date

Company Stamp

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