



SINGAPORE CERTIFIED ENERGY MANAGER (SCEM) PROFESSIONAL LEVEL

APPLICATION FORM

MODULES

| Core Modules (Compulsory) | Module Dates | Timing |
|---|----------------------|-----------|
| ■ Air-Conditioning and Mechanical Ventilation Systems (ACMV) | 8, 9, 10 May'18 | 9am – 6pm |
| ■ Energy Management and Economics (EME) | 6, 7, 8 June 2018 | 9am – 6pm |
| ■ Motor Driven Systems (MDS) | 17, 18, 19 Jan'18 | 9am – 6pm |
| ■ Energy Measurement & Audit (EMA) | 7, 8, 9 Feb'18 | 9am – 6pm |
| Please choose any 2 electives | | |
| ■ Lighting Systems and Building Envelope | 10, 11, 12 Jan'18 | 9am – 6pm |
| ■ Steam and Compressed Air Systems | 26, 27, 28 June 2018 | 9am – 6pm |
| ■ Combined Heat and Power Systems | 26, 27, 28 Feb'18 | 9am – 6pm |
| ■ Energy Recovery and Reuse (<i>*Pre-requisites required</i>) | To be advised | 9am – 6pm |
| ■ Integrative Design for Energy Efficiency | To be advised | 9am – 6pm |
| ■ The SCEM exams will be centralised, SEAS will inform you accordingly on the exam dates. ■ * All schedules are subject to changes. | | |

PERSONAL PARTICULARS

| | | | | | |
|--|-----------------------------------|--------------------------|---------------|--|------|
| Full Name: | | | | | |
| <i>(*Mr/Ms/Mrs/Dr)</i> | | <i>(Name as in NRIC)</i> | | | |
| NRIC no: | | Date of Birth: | | | |
| | | <i>(dd/mm/yyyy)</i> | | | |
| Gender: | | | | | |
| Employment Status: | *Employed / Unemployed | | Others: _____ | | |
| Nationality (*Please circle) | *Singaporean / Permanent Resident | | Others: _____ | | |
| Marital Status (*Pls circle) | *Single / Married | | | | |
| Address: | | | | | |
| | | Postal Code: | | | |
| Contact No: | HP | | DID | | Home |
| Company Email: | | | | | |
| Personal Email: | | | | | |
| Preferred Mailing Address: <input type="checkbox"/> Home <input type="checkbox"/> Office | | | | | |

CONTACT PERSON PARTICULARS (if different from candidate)

| | | | | | |
|-----------------------------|----------------------|----------------------|-------|----------------------|----------------------------|
| Contact Person: | | | | | |
| <i>(*Mr/Ms/Mrs/Dr/Prof)</i> | <i>(Full Name)</i> | | | | |
| Designation: | | | | | |
| Contact No: | (Hp) | <input type="text"/> | (DID) | <input type="text"/> | (Fax) <input type="text"/> |
| Email: | <input type="text"/> | | | | |

EMPLOYMENT RECORDS

Current Employment

Company Name:
(Full Name)

Address:
 Postal Code:

Contact No: (Main Line) (Fax)

Website:

Designation:

Department:

Job Scope:
(Detailed Description)

Employment Year: Industry Sector:

Previous Employment

| Company Name | Designation | Duration | | |
|--------------|-------------|--------------|------------|-----|
| | | From (mm/yy) | To (mm/yy) | Yrs |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

QUALIFICATION RECORDS

Highest Qualification

Title of Qualification:

Institution:

Country:

Year Obtained: Full Time Part Time

Other Qualifications (Professional & Academic)

| Institution Name | Qualification | Duration | | |
|------------------|---------------|--------------|------------|-----|
| | | From (mm/yy) | To (mm/yy) | Yrs |
| | | | | |
| | | | | |
| | | | | |

GREEN MARK MANAGER (GMM) / Energy Efficiency National Partners (EENP)

+Has Attended GMM: Yes No

+If yes, to be exempted for: Lighting Systems & Building Envelope

+ Employee of EENP: Yes No

GRANT APPLICATION

+Applying for Grant: Yes No

+Sponsor: Self-Sponsor Company Sponsor

REASONS FOR ATTENDING SCEM TRAINING

ADMINISTRATIVE INFORMATION

Registration and Payment:

Required documents – E2I Grant Holder:

- Copy of company letter by current employer (company sponsored) or self-declaration letter (self-sponsored)
- Copy of Degree in Engineering
- Copy of participant's CV stating in detail about his/her job scope in order to assess if they could meet the 1 year relevant engineering experience requirement in energy management of facilities.
- Copy of NRIC or documentary proof of Singapore Permanent Resident
- Duly signed Terms and Conditions
- Crossed cheque of \$5,885.00 (**Full course fees for 6 modules**) to make payable to: '**Sustainable Energy Association of Singapore**'. **Exam fees charged separately at S\$85.60/exam (inclusive of GST).**

Required documents - Non Grant Holder:

- Copy of Degree in Engineering/related Academic Certificates
- Copy of Employment Pass/Passport or documentary proof of Nationality
- Copy of participant's CV stating in detail about his/her job scope in order to assess if they could meet the 1-year relevant engineering experience requirement in energy management of facilities.
- Crossed cheque of \$5,885.00 (**Full course fees for 6 modules**) to make payable to: '**Sustainable Energy Association of Singapore**'. **Exam fees charged separately at S\$85.60/exam (inclusive of GST).**

Please ensure all supporting documents are enclosed with your application form and send it to:
No. 180 Kitchener Road #06-10 City Square Mall Singapore 208539 (Att: Training Department)

Important Information:

- Application form without complete information and signature will not be considered.
- Application will be only processed upon receipt of payments.
- Please ensure that your **degree certification is recognized for SCEM certification.**
- SCEM Exam is available twice a year, Feb/Mar and Sept/Oct
- For SCEM certification: Applicants who possess a non-recognised degree are required to possess a minimum of 3 years relevant post-graduate experience; Submit a 2000-word report to SCEM Registry (upon SCEM Registry advice).**
- Training grant is available to full SCEM Programme at Professional course, that means 4 cores and 2 electives; Not applicable to modular registration.
- Full course fee is payable upfront and training grant will be reimbursed by modular basis upon passing of exams.
- SEAS would not be liable for candidates who are unable to complete the programme (attend and pass all modules).
- There will be a cancellation charge of S\$535.00 for any withdrawal after confirmation of registration.

Name of Participant

Signature of Participant

Date

- Kindly endorse below, applicable for Company Sponsored Trainee:**

Name and Designation of Authorised Personnel

Signature of Authorised Personnel

.....
Company Stamp

OFFICIAL USE

- | | | | | |
|----------------------|---------------------------------------|--|---|--------------------------------------|
| Grant application: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | | |
| Sponsorship: | <input type="checkbox"/> Self-Sponsor | <input type="checkbox"/> Company-Sponsor | | |
| Supporting Doc: | <input type="checkbox"/> NRIC | <input type="checkbox"/> Certificate | <input type="checkbox"/> Company Letter | <input type="checkbox"/> Employee CV |
| Course fee received: | <input type="checkbox"/> Yes | Date: | Payment Mode: | |